

Online Appointment Request

At the new **BeautifyTheBeast.com**, you can now request your next grooming appointment, schedule a boarding reservation, and update your account. Below are step-by-step instructions on how to access your account.

Existing Customers

Any customer who has had at least one groom since May 1, 2017.

1. Confirm with the Beautify the Beast team there is a **valid email address** associated with your account. Also, have the staff member assign you a password, which can later be changed at your discretion.
2. Visit **BeautifyTheBeast.com** and click the “Schedule an Appointment” at the top of the page.
3. Scroll down until you see the login screen for PetExec (see below picture).

Logo: PetExec

Welcome to PetExec! ⓘ

User Name Username

Password Password

Please enter a proper username. Usernames are case sensitive.

Sign In

[Forgot Password?](#)

Logging in implies your continued acceptance of the legal [Terms of Service](#) of this site.

4. Your User Name is your **valid email address** associated with your account and the Password is the same given to you by the Beautify the Beast team. If you were not assigned one, or lost it, click the “Forgot Password?” link and follow the instructions to reset your password.
5. After logging in, you will be immediately prompted to virtually sign Grooming Agreement and Boarding Agreement. **PLEASE NOTE:** Use of our online platform is contingent on having signed Grooming AND Boarding agreements.

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6. Click the “Sign Agreements” button (see picture below).

Contracts are required to be signed prior to using PetExec for scheduling and maintaining your account. The following contracts are required:

Grooming Agreement
Boarding Agreement

Please click here to view and sign the available contracts:

7. Next select “View/Sign” next to each agreement, which will take you to the corresponding agreement for you to read and digitally sign (see picture below).

Available Agreements (i)

View / Sign	Contract / Agreement	Status	Description
<input type="button" value="View / Sign"/> <input type="button" value="Print"/>	Grooming Agreement	10/25/2017 08:53 AM	Please take a moment to read, understand, and agree to abide by the rules set forth by Beautify the Beast for any and all groom services performed.
<input type="button" value="View / Sign"/> <input type="button" value="Print"/>	Boarding Agreement	10/25/2017 08:54 AM	In accepting your pet(s) into the program(s), you acknowledge that Beautify the Beast/Fire Flake Farm will be relying on your understanding and agreement with the provisions of this agreement.

8. Once you’ve read and understood each agreement, you will be prompted at the bottom to either enter your Username and Password OR provide a Digital Signature which you’ll write using your computer’s mouse.

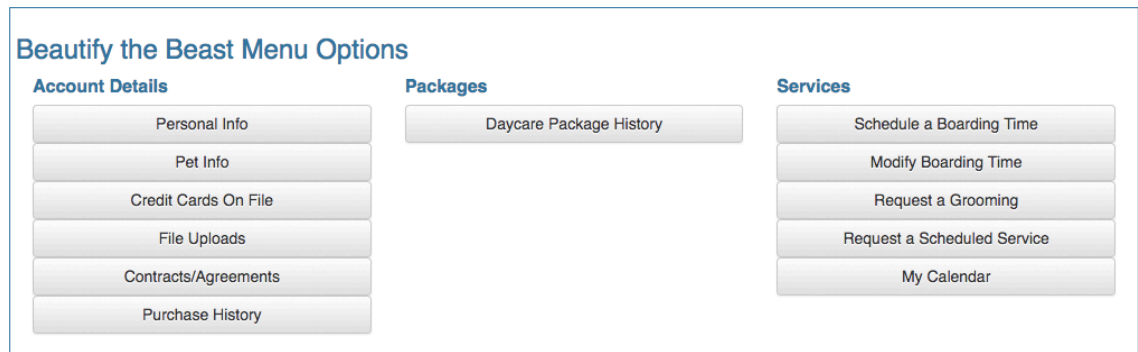
Username / Password

Digital Signature

I agree to all **ELECTRONIC SIGNATURES IN GLOBAL AND NATIONAL COMMERCE ACT** terms and conditions.

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9. Click the checkbox next to “I agree to all ELECTRONIC...” and then click “Sign Agreement”.
10. After having completed both agreements, from the agreements page, click “Return to Dashboard” which takes you back to the main menu.
11. Under the Services Options click “Request a Grooming”



12. On the Request a Grooming page, complete all the required information including which pet, the date of the requested appointment, and the appointment time. **PLEASE NOTE:** Early drop offs and/or late pick ups may incur additional charges.
13. After completing the required fields and selecting the requested service, click the “Request Grooming” button at the bottom. **PLEASE NOTE:** Submitting a request for a specific date/time does NOT guarantee the requested date/time will be available.

New Customers

Any customer whose pet has NOT had a service at Beautify the Beast.

1. Visit **BeautifyTheBeast.com** and click the “Schedule an Appointment” at the top of the page.
2. Click the “New Users Click Here” link in the middle, right of the page.
3. Complete the New Owner Registration form and then click “Create Account”.
4. You’ll immediately be prompted to virtually sign Grooming Agreement and Boarding Agreement. **PLEASE NOTE:** Use of our online platform is contingent on having signed Grooming AND Boarding agreements.
5. Select “View/Sign” next to each agreement, which will take you to the corresponding agreement for you to read and digitally sign (see picture on next page).

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View / Sign		Contract / Agreement	Status	Description
<input type="button" value="View / Sign"/>	<input type="button" value="Print"/>	Grooming Agreement	10/25/2017 08:53 AM	Please take a moment to read, understand, and agree to abide by the rules set forth by Beautify the Beast for any and all groom services performed.
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- Once you've read and understood each agreement, you will be prompted at the bottom to either enter your Username and Password OR provide a Digital Signature which you'll write using your computer's mouse.

Username / Password

Username *

Password *

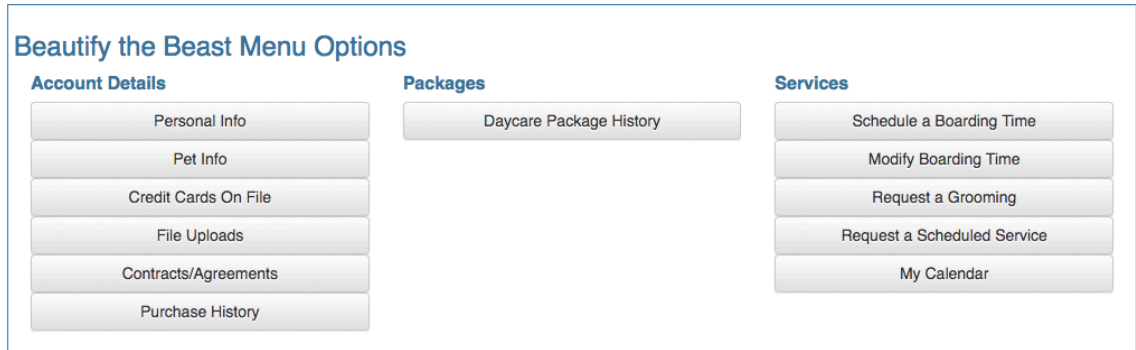
Digital Signature

I agree to all **ELECTRONIC SIGNATURES IN GLOBAL AND NATIONAL COMMERCE ACT** terms and conditions.

- Click the checkbox next to "I agree to all ELECTRONIC..." and then click "Sign Agreement".
- After having completed both agreements, from the agreements page, click "Return to Dashboard" which takes you back to the main menu.
- Next, you'll need to enter your pet(s) into the system by clicking the "Pet Info" under the Account Details section of the main menu.
- Click the "Add a Pet" and complete the New Pet Form for each of your pets.
- Once you've entered your pet(s) into the system you can now schedule and request services.

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12. Under the Services Options of the main menu click “Request a Grooming”



13. On the Request a Grooming page, complete all the required information including which pet, the date of the requested appointment, and the appointment time. **PLEASE NOTE:** Early drop offs and/or late pick ups may incur additional charges.
14. After completing the required fields and selecting the requested service, click the “Request Grooming” button at the bottom. **PLEASE NOTE:** Submitting a request for a specific date/time does NOT guarantee the requested date/time will be available.

If you have any questions, please don't hesitate to call (813) 949-1288.